



Sponsorship Prospectus

Dear Ladies and Gentlemen,

On behalf of organizing committee, we would like to invite you to join us in Warsaw for the medical conference series organized by APERO International Education and Research Organization. Our aim is to provide expert teaching from the world's most acclaimed surgeons and researchers in a friendly environment to share techniques, exchange of information and ideas and collaborations. On the other hand, we will introduce the most recent research advances in the basic and clinical aspects.

Poland is centrally located in the heart of Europe, so we really hope an easy access of scientists from all over the world.

The conference venue, "The Centre of the Barnabitow", provides an ideal venue for conferences, training sessions, symposia, workshops or exclusive business meetings. Twelve comfortable, air-conditioned, multimedia conference rooms provide comfort and ensure suitable conditions for effective work. All rooms have access to daylight, are equipped with modern conference facilities and unlimited access to Wi-Fi. The decor is modern and our Conference rooms are spacious and comfortable.

The center is situated in a developed area of the city and has a good access to Warsaw Universities, Museums, city center, hotels, business centers, tourist attractions and very well-developed and fully organized public transport.

We hope that all of the participants will spend a fruitful time, making the most of the opportunities for international exchange of knowledge and setting up powerful relations.

Organization Committee is looking forward to meeting you in Warsaw.

Dr. Peyman Zare
Chairman



Organization Committee:

Conference Manager	Dr. Peyman Zare
Vice Managers	Pourya Bahrami, Sahar Shadi, Yashar Farshi
General organizer	Maryam Tajik

GENERAL INFORMATION

Conference Dates and Venue

The conference series will be held 1-9 September 2017 in Barnabitow Conference Center and Hotel, Warsaw, Poland. The language of the Conference is English. Registration and information desk will be open every day during the Conference 08.00A.M - 07.00P.M. The average temperature in Warsaw during September is 20-28°C during daytime, moderately warm and sunny.

Conference Badges

Badges will be distributed at the registration desks. Your personal badge is your entrance ticket to all sessions, to the exhibition area, wine Party, Restaurant for lunches, coffee breaks and to the social events. Please remember to always wear your badge at the Conference Venue and Hotel area. Participants without badges will be not admitted to the Conference activities. It will also be necessary to present the corresponding ticket for side social event such as workshops and city tours. Certificate of participation will be given to all registered participants of the conference. Certificates will be distributed on the 3rd day of the conference.

Commercial Exhibition

The educational organizations, pharmaceutical companies and medical equipment companies will be able to exhibit their services and products at the exhibition area located in the Conference venue. The Conference includes a commercial exhibition. The exhibition hall will be open during whole Conference. There are multiple conference rooms with full facilities which are available for presentations by companies, educational institutes and workshops and exclusive exhibitions which are provided by request.

Passports & Visas

A valid passport is required for entry to Poland. Citizens of a country which requires a visa for entry to Poland are strongly advised to make their application in their home country at least one month before the intended date of travel. If in doubt, information can be obtained from your nearest Poland Embassy or http://www.msz.gov.pl/en/travel_to_poland/entering_poland/

Invitation Letter

All registered participants, partners and sponsor staffs upon request have the right to ask for a letter of invitation. This invitation can be used to facilitate permission to participate from their institution and Visa process of Poland embassy.

Currency

The Polish Zloty is the currency of Poland. The currency code for Zloty is PLN, and the currency symbol is zł. Convertible foreign currency may be easily exchanged at the airport, in the hotels, banks and foreign exchange offices at current daily exchange rates.

The official currency of the conference is EURO, but it is also possible to perform registration payments and other transactions in USD or PLN.

Abstract Submission

Abstracts should be submitted in English through our Online Abstract submission Module on the website menu. Submission by e-mail is not recommended, but in case of difficulty do not hesitate to contact us at apcomed2017@gmail.com. The accepted abstracts will be displayed exactly as submitted so please do check carefully before submitting. It is not possible to edit your abstract after the proceeding books are printed.



Conference Sponsorship

As a non-profit organization, the APERO International Education and Research Organization supports and recognizes outstanding medical Studies. We are going to host one of the world's largest and most prestigious professional gatherings of researchers, policy specialists, and scholars focusing on medicine. To hold this world-class event every year, we require financial support. From academic institutes and publishers, to foundations and corporations, to individual donors around the world, sponsors provide crucial assistance for medical International Conference series.

Information for Sponsors

We offer academic services oriented towards the scientific community at large, facilitating access to the newest technical and scientific achievements. Our services ensure availability of information to everyone, irrespective of their financial ability, their institutional affiliation, or their country.

We offer a large spectrum of individual conference sponsorships and associated benefits. Sponsorship of the present Conferences includes the following levels and benefits:

(You can choose a package or order for each type of sponsorship)

(All the prices are not VAT included)

(The prices are offered for a 3-days conference)

ITEMS FOR SPONSORSHIP

1- EXHIBITION

The exhibition area at the exhibition hall will be offered starting with a minimum space of

A- 6 square meters plus 1 large table and 2 leather chairs	3.000 EURO
B- 9 square meters plus 2 large table and 2 leather chairs	4.500 EURO

Every additional meter square will be charged as **200 EURO**.

Further furnishing, supplies and services can be ordered through the Exhibitors' form.

2- SPONSORED PRESENTATIONS AND WORKSHOPS

Sponsored presentations and workshops are one of the best offers. They can be part of the conference program and will be included in official conference publications.

Opportunity to organize sponsored presentations or roundtables or workshops at the conference

A- 9 presentations, 3 per day for 3 days	6.000 EURO
B- 3 presentations, 1 per day for 3 days	3.000 EURO

It can be:

i- Among scientific presentations (Maximum of 10 minutes time for each presentation)

ii- In a specified and exclusive conference room at the conference center hall (Maximum of 30 minutes time for each presentation). This total of one and a half hour time slot is recommended.

Announcement of the Sponsored presentations and workshops in the Final Program book and on the conference website, permission for one insert in the conference bag, presentation room rental and set up are included in the given price.

3- HOSPITALITY SUITE

3.000 EURO

Special spaces of various sizes will be assigned to be used as hospitality suites. Companies can rent such space for the duration of the conference to host their guests and offer limited catering.



Hospitality suites are located in the conference facilities and close to the exhibition halls. The fee applies for hospitality space (alone) for 3 days of the conference. They are fully equipped and the companies can order catering from the hotel's restaurant in waived fees.

4- WELCOME WINE PARTY SPONSORSHIP

3.000 EURO

In the afternoon of the first conference day, a welcome wine party will be held. This cocktail is now be hosted by the organizing committee. However, should there be interest for financial support of this event a special arrangement can be made. We can invite the participant to be hosted by your company. The fee applies for the space (alone) for each conference and the companies will order catering from the hotel's restaurant in waived fees. Sound System, decoration, social program is included to the price mentioned above. The hall is fully equipped.

The sponsor can print name/promotion on the menu cards and invitation letters. These invitation letters can be put into the conference bags. Also banners can be used in the dining area.

5- COFFEE AND TEA BREAKS SPONSORSHIP

3.000 EURO

Coffee and tea will be served all day long at several sites in the conference rooms, halls and exhibition hall. The sponsor can have its company name and logo displayed in the service area as the host. The fee applies for the space (alone) for each conference and the catering will be ordered from the hotel's restaurant in waived fees. The service areas are fully equipped.

6- ABSTRACT AND PROCEEDING MEMORY STICK SPONSORSHIP

2.000 EURO

The conference Memory stick will contain the abstracts proceedings book of the conference. The file will be produced and copied into the memory sticks provided by the sponsor (by the end of July). The memory sticks are included in the conference bags to be given to the participant. The sponsor can print name/promotion on the memory stick and include its favorite files in it. The record and process fees are included. Your company may either provide or take over the production costs of the memory sticks (approx 100 pieces) showing your name and logo with its favorite quality.

7- CONFERENCE PRESENTATIONS MEMORY STICK SPONSORSHIP

4.000 EURO

The presentations and workshops of each day are recorded and copied on the memory sticks provided by the sponsors. A special card will be produced and included in the conference bag. The participant should bring this card to the exhibition stand of the sponsor to obtain his/her memory stick. The sponsor can print name/promotion on the memory stick and include its favorite files in it. The recording and processing fees are included. Your company may either provide or take over the production costs of the memory sticks (approx 100 pieces) showing your name and logo with its favorite quality.

8- INTERNET CENTRE SPONSORSHIP

3.000 EURO

The internet zone will consist of standard furniture. The sponsoring company's name and logo will be on display. Additional suggestions and requests can be discussed.

9- PAPER OR PLASTIC BAGS DISTRIBUTION

3.000 EURO

The sponsor will have the exclusive right to distribute the paper or plastic bags with its name and logo inside the conference halls and at the doors on specially designed tables.

(Since most booths at tradeshows and exhibition halls give out items, a bag is incredibly useful because it gives folks a way to carry all of the loot they pick up, and while attendees are walking the floor they will put your sponsor's logos on full display. Plus, bag sponsorships will remain useful after the event is over as attendees take their bags with them to locations all over the map and use them, promoting their brand and your tradeshow, once they get home. Full-color printing is attention grabbing and will help reinforce your sponsor's branding message).

10- WEBSITE SPONSORSHIP

Display of the sponsoring company's logo and a link to its website will be provided:

A- On the conference website homepage header plus introduction of a product or service **4.500 EURO**

B- On the header of all pages of the conference website **2.500 EURO**



C- On the sponsors list of the conference website **1.000 EURO**
The processing fees are included.

11- FLYERS IN CONFERENCE BAGS SPONSORSHIP **1.000 EURO**
Exhibitors are offered the opportunity to enclose a product flyer in the delegate conference bags.

12-CONFERENCE BAG SPONSORSHIP **3.000 EURO**
Every participant will receive a conference bag containing all meeting material. Your company may either provide or take over the production costs of the conference bags (approx 100 pieces) showing your name and logo.

13- NAME BADGES AND LANYARDS **3.000 EURO**
The company logo will be printed on all badges and lanyards. The print fees are included. Your company may either provide or take over the production costs of the memory sticks (approx 100 pieces) showing your name and logo with its favorite quality.
(Identification badges are a necessary part of the events and the lanyard that comes with the badge is a prime opportunity for a sponsor to raise their brand awareness. This high-visibility item is in constant use and is seen throughout the entire event and has, in some instances, become one of the biggest sponsorship draws so do not overlook it. This sponsorship can be "prime real estate" for a brand wanting to reach their target market. Adorning the lanyard with a branding message is a sure fire way to increase brand awareness).

14- MINI PROGRAM BOOKLET SPONSORSHIP **4.000 EURO**
The company logo will be printed on all pages of Pocket Overview of Scientific Program & Exhibition Plan. The print fees are included.

15- ANNOUNCEMENT, POSTER, PROGRAM AND ABSTRACT BOOK SPONSORSHIP

First & Second announcement ad:

Full color announcements are prepared and submitted to more than 300 target institutes all over the world. Preparation fees are included.

Back cover **3.000 EURO**
Inside of back cover **2.500 EURO**
1 page advertisement among the pages **1.000 EURO**

Conference Poster **2.000 EURO**
product or Company logo in the posters

Final Program & Abstract Proceedings Book ad:
Back cover **4.000 EURO**
Inside of back cover **3.000 EURO**
1 page advertisement in the abstract book **2.000 EURO**

16- Poster Service (per poster) **20 EURO**
The presenter will collect his/her poster from the booth of the supporter company.



SPONSORSHIP PACKAGES

DIAMOND Sponsorship: 15.000 EURO or above

Sponsor benefits:

1. Opportunity to organize sponsored presentations, workshops or roundtables at the conference (3 presentations per day for 3 days). It can be:
 - Among scientific presentations (Maximum of 10 minutes time for each presentation)
 - In a specified and exclusive conference room at the conference center hall (Maximum of 30 minutes time for each presentation).
2. Your Logo and link presence on the conference website pages
3. An advertisement on the front home page of the official conference website
4. An advertisement of your choice in 2 digital Conference Bulletins leading up to the conference (sent to all participants and partners by email and available online at the conference website)
5. Advertisement Banner with recognition on presentation screens in every session room
6. Recognition of sponsorship in a full-page color ad in the official conference program book
7. An exhibit table at the conference main hall connecting the conference rooms, coffee break tables and lunch hall
8. Your Logo and link presence at the top of general sponsor listing in the conference website
9. Logo listing in the back of the conference program book
10. Conference awards in the name of the sponsor
11. Five waived conference registration fees (220 EURO per person) for sponsor's representatives and invited scientists including the permission to join all scientific sessions, coffee break, lunches, gala dinner, wine party, and receiving the conference materials and certificates
12. 25 sqm Booth Space
13. Hospitality suite
14. Conference bag & bag Insert (A4 sized , 1 page) or paper or plastic bags distribution
15. Memory sticks, Final Program & Abstract Book ad inside the book
16. Wine party or Coffee break sponsorship

PLATINUM Sponsorship: 11.000 EURO

Sponsor benefits:

1. Opportunity to organize 3 sponsored presentation, workshops or roundtable (one presentation per day among the scientific presentations or in an exclusive conference room (Maximum of 10 minutes time for the presentation)
2. Advertisement Banner with recognition on presentation screens in every session room
3. Recognition of sponsorship in a 1/2 color ad in the official conference program book
4. An exhibit table at the conference main hall connecting the conference rooms, coffee break tables and lunch hall
5. Your Logo and link presence at the top of general sponsor listing in the conference website
6. Logo listing in the back of the conference program book
7. Conference awards in the name of the sponsor
8. Three waived conference registration fees (220 EURO per person) for sponsor's representatives and invited scientists including the permission to join all scientific sessions, coffee break, lunches, gala dinner, wine party, and receiving the conference materials and certificates
9. 18 sqm Booth Space
10. Name badges and lanyards
11. Wine party or Coffee break sponsorship
12. Conference bag & bag Insert (A4 sized , 1 page) or paper or plastic bags distribution

GOLD Sponsorship: 7.000 EURO

Sponsor benefits:

1. Opportunity to organize 1 sponsored presentation, workshops or roundtable (among the scientific presentations or in an exclusive conference room (Maximum of 10 minutes time for the presentation)
 2. Recognition of sponsorship in a 1/2 page color ad in the official conference program
 3. Your Logo and link presence at the top of general sponsor listing in the conference website
 4. Logo listing in the back of the conference program book
 5. Conference bag & bag Insert (A4 sized , 1 page)
 6. 6 sqm Booth Space
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SILVER Sponsorship: 6.000 EURO

Sponsor benefits:

1. Wine party or Coffee break sponsorship
2. Recognition of sponsorship in a 1/2 page black & white ad in the official conference program book
3. Your Logo and link presence at the top of general sponsor listing in the conference website
4. Logo listing in the back of the conference program book
5. 6 sqm Booth Space

BRONZE Sponsorship: 5.000 EURO

Sponsor benefits:

1. Recognition of sponsorship in a 1/2 page black & white ad in the official **conference program** book
2. Your Logo and link presence at the top of general sponsor listing in the conference website
3. Logo listing in the back of the conference program book
4. 6 sqm Booth Space

CONFERENCE Friends: 4.000 EURO

Sponsor benefits:

1. Your Logo and link presence at the top of general sponsor listing in the conference website
2. Logo listing in the back of the conference program book
3. Conference bag & bag Insert (A4 sized, 1 page) or paper or plastic bags distribution

To learn more about how we can work together, please contact us at apcomed2017@gmail.com.

All print materials must be received no later than **June 28, 2017**.



SPONSORSHIP RESERVATION FORM

Contact information

Company name:			
Name executive:		Position:	
Address:			
Postal Code:		City:	
Country:			
Telephone:		Fax:	
E-mail:			

Preferential sponsorship Items

Sponsorship item	Price (VAT not included)
Sponsorship Packages	<input type="checkbox"/>
Diamond Sponsorship	<input type="checkbox"/> 15.000 EURO
Platinum Sponsorship	<input type="checkbox"/> 11.000 EURO
Gold Sponsorship	<input type="checkbox"/> 7.000 EURO
Silver Sponsorship	<input type="checkbox"/> 6.000 EURO
Bronze Sponsorship	<input type="checkbox"/> 5.000 EURO
Conference Friends	<input type="checkbox"/> 4.000 EURO
Separate Sponsorship Items	<input type="checkbox"/>
1-Exhibition (Please inform us which size would you prefer- A or B)	<input type="checkbox"/> A- 3.000 EURO
	<input type="checkbox"/> B- 4.500 EURO
Additional area:	<input type="checkbox"/>
2-Sponsored Presentations and workshops (A or B) (i or ii with no different prices)	<input type="checkbox"/> A- 6.000 EURO
	<input type="checkbox"/> B- 3.000 EURO
3-Hospitality Suite	<input type="checkbox"/> 3.000 EURO
4-Welcome Wine Party	<input type="checkbox"/> 3.000 EURO
5-Coffee and Tea Breaks	<input type="checkbox"/> 3.000 EURO
6-Abstract and Proceedings Memory Stick	<input type="checkbox"/> 2.000 EURO
7-Conference Presentations Memory Stick	<input type="checkbox"/> 4.000 EURO
8-Internet Centre Sponsorship	<input type="checkbox"/> 3.000 EURO
9-Paper or Plastic Bags distribution	<input type="checkbox"/> 3.000 EURO
10-Website Sponsorship (Please choose A, B or C)	<input type="checkbox"/>
	<input type="checkbox"/> A- 4.500 EURO
	<input type="checkbox"/> B- 2.500 EURO
	<input type="checkbox"/> C- 1.000 EURO
11- Flyers In Conference Bags	<input type="checkbox"/> 1.000 EURO
12- Conference Bag Sponsorship	<input type="checkbox"/> 3.000 EURO
13- Name Badges and Lanyards	<input type="checkbox"/> 3.000 EURO
14- Announcements, Poster, Program and Abstract Book Advertisements	<input type="checkbox"/>
First and Second Announcements Ads: Back Cover	<input type="checkbox"/> 3,000 EURO
Inside of back cover	<input type="checkbox"/> 2.500 EURO
1 page advertisement inside	<input type="checkbox"/> 1.000 EURO
Conference Poster (Company or Product logo in the poster)	<input type="checkbox"/> 2.000 EURO
Final Programme and Abstract Book Ads: Back Cover	<input type="checkbox"/> 4.000 EURO
Inside of back cover	<input type="checkbox"/> 3.000 EURO
1 page advertisement inside	<input type="checkbox"/> 2.000 EURO
15- Mini Programme booklet sponsorship	<input type="checkbox"/> 4.000 EURO
16- Poster Service (per poster)	<input type="checkbox"/> 20 EURO
Total amount due	EURO
You will receive an invoice for the total amount due upon written confirmation of the sponsorship items.	

Date: _____ Signature: _____ "read and approved" (in writing)

To be returned duly completed and signed to



